

**AILA CHICAGO CHAPTER**  
**USCIS DISTRICT DIRECTOR LIAISON COMMITTEE**  
**CHICAGO FIELD OFFICE**  
**May 31, 2017 MEETING**

**SUPPLEMENTAL MINUTES**

Deputy Director, Brian Christian, led the meeting. District Director, Tom Cioppa, was absent.

**1. Follow up to question 1**

Should members ask for the interpreter form? The form should be given with sufficient time to review before signing. Members should feel free to request the form if it's not given.

If the translator is disqualified, will the reasons be written on the form? Yes.

Will the interview be rescheduled if the translator is disqualified? The office would likely grant a request to reschedule the interview.

**2. Follow up to question 2**

If an attorney brings a paralegal or other law firm employee to interpret, is that acceptable under the new guidelines? Yes, as long as the individual is not the G28 representative.

**3. Follow up to question 3**

Corrections can be made to sworn statements and should be made before signing the statement.

**4. Follow up to question 7**

They will remind officers to not use the template RFE form that lists 101 W. Congress as the mail-in address for I-601 filings as these must be filed at the lockbox.

**5. Follow up to question 8:**

Is this case specific? This question should more likely be raised nationally. They look at the case law, the statutory language and instructions to determine.

**6. Follow up to question 9:**

For erroneous decisions, please submit a letter to Branch Chief Stacy Summers, not Pauline Woodson.

SIJs are now being adjudicated without interview by the Service Center. If an erroneous denial comes from Chicago, please forward to Stacy Summers.

**7. Additional questions**

- Oath ceremony notices and RFEs are still being received with only the A number: They are continuing to address this issue but it may take a while to completely correct the situation.
- The Broadway ASC is now closed and appointments are now being sent to the Norridge ASC.
- The NTA/Naturalization review panel is still operating and making decisions. However, there are constantly awaiting additional guidance from above.
- Naturalization applicants making a name change should bring two additional passport style photos. In the future, passport style photos will only be required for these cases.